

**GOVERNMENT OF TAMIL NADU**

Personnel and Administrative  
Reforms (A) Department,  
Secretariat, Madras-9.

**Letter No.9637/A/95-1, Dated : 24.4.95.**

From

Thiru.M.B. Pranesh, I.A.S.,  
Secretary to Government.

To

All Secretaries to Government.

All Heads of Departments including District Collectors,  
District Judges and Chief Judicial Magistrates.

The Registrar, Tamil Nadu Administrative Tribunal, Madras-6.

The Secretary, Tamil Nadu Public Service Commission, Madras-2.

The Registrar, High court, Madras-104.

Sir,

Sub: Tamil Nadu Government Servants Conduct Rules, 1973 –  
Procedure for dealing with the Government Servants for bringing  
Political and other outside influence – Issed.

Ref :1. G.O.Ms.No.1593, Public (Ser.A) Department, Dated 28.8.69.

2. G.O.Ms.No.1911, Public (Ser.A) Department, Dated 21.6.71.

3. Government Memo.No.9638-A/74-6, Public (Ser.A) Department, Dated  
22.5.74.

4. Government Memo.No.28979/76-1, Public (Ser.A) Department, Dated 25.8.76.

5. From the Ministry of Personnel Public Grievances and Pensions  
Department, Letter No.11013/7/85-Estt.(A); Dated 22.5.85.

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Rule 18 of the Tamil Nadu Government Servants Conduct Rules, 1973  
specifically prohibits Government Servants from bringing any political or other

outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government. In the Government orders first and second cited specific instructions have been issued drawing the attention of the Government Servants to the above provision and directing that in all such cases, disciplinary action will be taken against the Government Servants concerned for violation of rule 18 of the Tamil Nadu Government Servants' Conduct Rules, and that the onus of proving that the Government Servant was not responsible for bringing about the influence would lie on the Government Servant. Further, in the Government Memorandum third cited instructions have been issued that punishment to be imposed on Government Servants for violation of the Tamil Nadu Government Servants Conduct Rules should be commensurate with the gravity of the offences involved in each case. In the Government Memorandum fourth cited it was further directed that in all cases of violation of Rule 18 of Tamil Nadu Government Servants Conduct Rules, disciplinary action may be initiated against the Government Servants concerned and suitable punishment imposed quickly.

2. In the Government of India Letter fifth cited instructions have been issued for taking the following action against the Central Government Employees approaching Members of Parliament or State Legislature for sponsoring individual cases.

A Government employee violating the aforesaid provisions of the Conduct Rules for the first time should be advised by the appropriate disciplinary authority, to desist from approaching Members of Parliament/Members of State Legislature to further his/her interest in respect of matters pertaining to his/her service conditions. A copy of this advise need not, however, be placed in the CR dossier of the employee concerned.

If a Government employee is found guilty of violating the aforesaid provisions of the Conduct Rules a second time despite the issue of advice on the earlier occasion, a written warning should be issued to him/her by the appropriate disciplinary authority and a copy thereof should be placed in his/her CR dossier.

If a Government employee is found guilty of violating the aforesaid provisions of the Conduct Rules, despite the issue of warning to him/her, disciplinary action should be initiated against him/her by the appropriate disciplinary authority under the provisions of CCS(CCA) Rules, 1965.

3. After due consideration, the Government have decided to issue similar instructions to the State Government Employees. The Government accordingly issue the following instructions.

A Government servant violating provisions of Rule 18 of the Tamil Nadu Government Servants Conduct Rules, 1973 for the first time should be advised by the appropriate disciplinary authority to desist from approaching Members of Parliament or Members of State Legislature to further his/her interest in respect of matters relating to service conditions. A copy of this advice need not, however, be placed in the Personal File/ Record Sheet of the Employee concerned.

If a Government employee is found guilty of violating the aforesaid provisions of the Conduct Rules a second time despite the issue of advice on the earlier occasion, a written warning should be issued to him/her by the appropriate disciplinary authority and a copy thereof should be placed in his/her Personal Files/Record Sheet.

If a Government employee is found guilty of violating the aforesaid provisions of the Conduct Rules, despite the issue of warning to him/her, disciplinary action should be initiated, against him/her by the appropriate disciplinary authority under the provisions of Tamil Nadu Civil Service (D&A) Rules.

4. All Departments of Secretariat/Heads of Departments are directed to communicate these instructions to their Subordinates under their administrative control for information and adherence.

Yours faithfully,  
(Sd).

**For SECRETARY TO GOVERNMENT**

Copy to :

The Public (Spl.B) Department, Madras-9.

The Ministry of Personnel Public Grievances and Pensions Department of Personnel and Training, Government of India, New Delhi.

All Sections in Personnel and Administrative Reforms Department, Madras-9.

The Private Secretary to Secretary to Government, Personnel and Administrative Reforms Department, Madras-9.

The Finance (BPE) Department, Madras-9.

The Legislative Assembly Secretariat, Madras-9.  
The Secretary to Chief Minister, Madras-9.