



**Personnel and Administrative  
Reforms (A) Department  
Secretariat, Chennai-600 009.  
Panguni - 4  
Thiruvalluvar Aandu 2041.**

Letter No. 11927 /A/2010 , dated: 18-03-2010

From  
K.N.Venkataramanan, I.A.S.,  
Secretary to Government,

To  
All Secretaries to Government, Chennai-9.  
All Departments of Secretariat, Chennai-9(OP Section)  
All Head of the Departments including Collectors /District  
Judges and Chief Judicial Magistrates.  
The Secretary, Tamil Nadu Public Service Commission,  
Chennai - 2.  
The Registrar, High Court, Chennai - 104.

Sir,

Sub: Tamil Nadu Government Servants Conduct Rules,  
1973 - Property verification statement - Periodical  
Submission -Instructions -reiterated.

Ref: G.O.Ms.No. 24, Personnel & Administrative  
Reforms (AR-I) Department., dated.17-02-2010.

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In the Government order cited, the Government have decided to implement the recommendation of the Administrative Reforms Committee constituted under the Chairmanship of Dr. Justice A.K.Rajan, Retd. Judge of Madras High Court. Amongst other things the Administrative Reforms Committee has recommended that the mandatory rule that every Government Servant should file Property Statement once in five years shall be strictly enforced.

2. In Government Letter No. 24978/A/2007-1, Personnel & Administrative Reforms (A) Department, dated. 07-06-2007 instructions were issued to the effect that every Government Servant has to submit the property return of his assets and liabilities statement in forms I to V in Schedule I specified in the Government Servants' Conduct Rules, 1973 in respect of all his assets and liabilities (Covering completely all the movable and immovable properties, liquid assets, debts, other liabilities etc) first within three months of his first appointment and thereafter once in five years, as per rule 7(3) of the Tamil Nadu Government Servants' Conduct Rules, 1973 and all the Departments of Secretariat and Head of Departments are requested to ensure that the scope of the above Rules of provisions of Tamil Nadu Government Servants' Conduct Rules, 1973 is understood clearly by all members of staff under their administrative control and that property returns referred to in these rules, are duly submitted and reviewed by the proper authorities concerned promptly in future.

3. In order to implement the recommendation of the Administrative Reforms Committee, all departments of Secretariat and Head of Departments are requested to adhere the instructions already issued in Government Letter No. 24978/A/ 2007-1, Personnel & Administrative Reforms (A)Department, dated. 07-06-2007 scrupulously.

Yours faithfully,

  
for Secretary to Government

23/3/10

Copy to

All Sections/All Officers in P&AR Department, Chennai-9.

P&AR(OPI) Department, Chennai-9.

P&AR(ARI) Department, Chennai-9.