

GOVERNMENT OF TAMIL NADU

Letter No.54907/S/2001-1

Personnel and Administrative
Reforms (S) Department,
Secretariat, Chennai-9.

Dated : 23.10.2001.

From

Thiru. S. Meikandadevan, I.A.S.,
Secretary to Government.

To

All Secretaries to Government, Chennai-9.
All Heads (including District Collectors / District Judges, etc.), Chennai-2.
The Secretary, Tamil Nadu Public Service Commission. Chennai-6.
The Registrar, High Court, Chennai-14.
The Registrar, Tamil Nadu Administrative Tribunal, Chennai-6.

Sir / Madam,

Sub: Public Service – Preparation of panel for appointment by
promotion / by recruitment by transfer – further instructions.

Ref: 1. G.O.Ms.No.368, Personnel and Administrative Reforms (S)
Department, dated 18.10.93.
2. Letter No.69502/Per.S/94-1, Personnel and Administrative
Reforms (S) Department, dated 12.09.94.
3. Letter No.28790/S/2001-1, Personnel and Administrative
Reforms (S) Department , dated 05.07.2001.
4. From the Secretary, Tamil Nadu Public Service Commission
letter No.754/DPD-A1/97, dated 21.09.2001.

In the G.O. cited, while issuing detailed instructions on preparation of panel, the proforma, for examination of the cases of persons to be considered for inclusion in the panel was also prescribed in the proforma-II in Annexure-V.

2. Subsequently, in the reference second cited, the proforma-II was modified.

3. In the letter third cited, it has been clarified that the order of imposing punishment etc., shall take effect from the date on which the said order is communicated to the concerned Government Servant.

4. As suggested by the Tamil Nadu Public Service Commission, the following informations may be added against column 10, after (a) & (b) as (c) & (d) in the proforma-II, prescribed in the letter No.69502/Per.S/94-1, Personnel and Administrative Reforms (S) Department, dated 12.09.94.

Column 10

- (c) Date of communication of the punishment imposed.
- (d) Date of occurrence of lapse, for which the punishment was imposed.

Yours faithfully,

Sd/-P. Arumugam
for SECRETARY TO GOVERNMENT

Copy to:

All Departments of Secretariat, Chennai-9

All Sections in Personnel and Administrative Reforms (S) Department, Chennai-9.