



## TAMIL NADU PUBLIC SERVICE COMMISSION

NOTIFICATION NO: 9 / 2016

DATED: 25.04.2016

Applications are invited only through online mode up to 24.05.2016 for Direct Recruitment to the post of Librarian in Tamil Nadu Public Service Commission.

Candidates have to Register their basic particulars through One - Time Registration which is mandatory on payment of Rs.50/- towards registration fee.

Name of the Post and Code No.	Name of the Service	No. of vacancies	Pay Band and Grade Pay
Librarian in Tamil Nadu Public Service Commission (2008-2015) (Code No.2057)	Tamil Nadu General Service	1 GT(G)	Rs. 15600 - 39100 + Grade Pay Rs. 5400

### 2. IMPORTANT DATES:-

Date of Notification	25.04.2016	-
Last date for submission of applications	24.05.2016	-
Last date for payment of Fee through Bank (State Bank of India/Indian Bank)	26.05.2016	-
<b>Date of Written Examination</b>		
<b>Paper-I (Library and Information Science)</b>	<b>17.07.2016 FN</b>	<b>10.00 A.M. to 01.00 P.M</b>
<b>Paper-II (General Studies)</b>	<b>17.07.2016 AN</b>	<b>02.30 A.M. to 04.30 P.M</b>

### 3. Examination Fees:

<b>One - Time Registration fee</b>	<b>Examination fee</b>
<b>Rs.50/-</b>	<b>Rs.125/-</b>

Candidates who have already registered in one time Registration System it is enough to pay the Examination Fee.

### EXAMINATION FEE CONCESSION:-

Category	Concession	Condition
Scheduled castes / Scheduled Caste (Arunthathiyars)	Full Exemption	--
Scheduled Tribes	Full Exemption	--
Most Backward Class / Denotified Communities	Three free Chances	For Degree Holders
Backward Classes(Other than Muslim) / Backward Classes (Muslim)	Three free Chances	For Degree Holders
Ex-Servicemen	Two free Chances	--
Differently Abled Persons	Full Exemption	--
Destitute Widow	Full Exemption	--

- The three / two free chances allowed are not for **EACH POST** but for **ANY THREE /TWO APPLICATIONS ONLY**. The claim for exemption from payment of fee made in any application which is rejected / admitted or withdrawn will be counted as a free chance.

(Further details regarding Fee Concession is mentioned at para 12 of “Instructions to the Candidates”)

#### **4. QUALIFICATIONS:-**

##### **4. A. Age (as on 01.07.2016):**

<b>Sl. No.</b>	<b>Category of Candidates</b>	<b>Minimum Age (should have completed)</b>	<b>Maximum Age</b>
<b>1.</b>	SCs, SC(A)s, STs, MBCs/DCs, BCs(OBCMs), BCMs and Destitute Widows of all Castes.	18 Years	No Age limit
<b>2.</b>	‘Others’ [i.e. candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs(OBCMs) and BCMs]..	18 Years	Should not have completed 30 Years

##### **Note:-**

“Others” Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs(OBCMs), BCMs who have put in five years and more of service in the State/Central Government are not eligible even if they are within the age limit.

##### **4. B. EDUCATIONAL QUALIFICATION (as on 25.04.2016)**

Candidates should possess the following or its equivalent qualification on the date of this Notification.

B.A. or B.Sc., or B.Com. degree of any University (or) B.O.L. of Annamalai University (or) B.B.A. of Madurai Kamaraj University (or) B.Litt. of Madras University (or) B.B.M. of Bharathiar University (or) B.Litt. of Bharathiar University.

**AND**

(ii) Bachelor’s degree in Library and Information Science

##### **4.B(i) CERTIFICATE OF PHYSICAL FITNESS:-**

Candidates selected for appointment to the post will be required to produce a certificate of physical fitness in the form prescribed below:-

<b>Name of the Post</b>	<b>Standard of Vision</b>	<b>Form of Certificate of Physical Fitness</b>
Librarian in Tamil Nadu Public Service Commission	Standard-III	Form prescribed for Other than Executive and Ministerial post.

**Note:-**

- i. The qualification prescribed for this post should have been obtained by passing the required qualification in the order of studies i.e. SSLC + HSC/Diploma + U.G. degree as the case may be.
- ii. Refer to the Disclaimer annexed to the Notification.  
(Further details are at para.10 of the 'Instructions to the candidates').
- iii. **Knowledge of Tamil:-**  
Candidates should possess adequate knowledge of Tamil on the date of this Notification.  
(Further details are at para.11 of the 'Instructions to the candidates')

**5. GENERAL INFORMATION:**

- A. The Rule of reservation of appointments does not apply to this post. However, the post of Librarian has been identified in G.O.Ms.No.13, Welfare of Differently Abled Persons (DAP3.2) Department, dated 02.03.2016 as suitable for LV/HH/OA/OL/BL categories of Differently Abled persons [**LV- Low Vision(40% to 70%) / HH – Hard of Hearing(55% to 80%) /OA-One Arm(40% to 70%) / OL-One Leg (40% to 70%)/ BL-Both Legs(40% to 70%)**] for 3% reservation of vacancies intended for Differently Abled persons. However the turn for Differently Abled Person does not arise in this recruitment.
- B. The Differently Abled persons should upload a copy of certificate of physical fitness specifying the nature of physical handicap and the degree of disability based on the norms laid down, from the Medical Board to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected before appointment when called for by Tamil Nadu Public Service Commission.
- C. Any claim relating to the selection (not related to candidature or / and claims made in the application) should be sent when called for documents / uploading document is made. Any claim received thereafter will not be entertained.
- D. Correct and true information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated or finalised, participation in agitation or any Political Organisation, candidature in election for Parliament / State Legislature / Local Bodies etc, if any, should also be furnished to the Commission at the time of application i.e. the details thereof, originals of the judgement of Acquittals, order/ or G.O. Dropping further action in Departmental proceedings or any document that may prove the suitability of such candidates for a Government appointment in such cases must be produced at the stage / time of certificate verification.

E. Applications containing wrong claims relating to other basic qualifications / eligibility age / category of reservation / educational qualification will be liable for rejection.

#### 6. SCHEME FOR WRITTEN EXAMINATION (OBJECTIVE TYPE) AND ORAL TEST:-

Subject	Duration	Maximum Marks	Minimum Qualifying Marks			
			SCs, SC(A)s, STs, MBCs/DCs, BCs(OBCMs) and BCMs	Others		
<b><u>WRITTEN EXAMINATION in OMR</u></b>						
<b><u>Format:</u></b> Single paper in the following subjects						
<b><u>PAPER-I</u></b>						
<b>Library and Information Science</b> (Code No. 071) (Objective Type -200 items) Degree Standard	3 Hours	300	171	228		
<b><u>PAPER-II</u></b>						
<b>General Studies – 100 items</b> (Degree Standard)	2 Hours	200				
<b>Interview and Records</b>	---	70				
<b>Total</b>		<b>570</b>				

#### In respect of Optional Subjects:-

- The Questions in Paper-I (**Library and Information Science**) and Paper-II (General Studies) will be set both in English and in Tamil.
- The candidates who have not appeared for any of the subjects in the written examination will not be considered for selection even if they secure the minimum qualifying marks for selection.
- The syllabus for the subjects **Library and Information Science** and **General Studies** (Degree Standard) are available in the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) and also furnished in Annexure-I to this Notification.

#### Note:

- To use blue or black ink Ball Point Pen only.
- Answer sheet will be Invalidated if shaded in Pencil.
- The answer sheet will be invalidated if the box for Booklet Series is not shaded and could not be identified even by physical verification of the answer sheet.
- Each one mark will be deducted for incorrect or absence of shading Register Number and Question Booklet Series.

#### 7. CENTRE FOR EXAMINATION:-

Examination will be held at **Chennai Centre** (Code No.0100) only.

#### Note:-

- Candidates should appear for the examination at their own expenses.
- The Commission reserves the right to increase/decrease the number of examination centres and to re-allot the candidates.

## 8. PROCEDURE OF SELECTION:-

Selection will be made in two successive stages i.e.,

- (i) Written Examination and
- (ii) Oral Test.

(Further details are at para 23 (b) of the 'Instructions to candidates').

## 9. MODE OF PAYMENT OF EXAMINATION FEE:-

- Examination fee Rs.175/- (Examination Fee Rs.125/- + One Time Registration Fees Rs.50/-) (Rupees One Hundred and Seventy Five only)
- Candidates have to Register their basic particulars through One-Time Registration which is mandatory on payment of Rs. 50/- towards registration fee. The registration shall be valid for a period of five years from the date of one-time registration.
- Candidates have also to pay the service charges applicable to the Bank (State Bank of India/Indian Bank).
- Candidates can avail exemption from paying examination fees as per eligibility criteria.
- **Offline mode of payment in the form of Demand Draft / Postal Order etc., will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.**
- Those who have registered in the **One - Time Registration** system, and paid the registration fee of Rs.50/- and received the registration ID **need not pay** the application fee i.e., Rs. 50/- and it is enough to pay the examination fee alone.
- Candidates who have made **One - Time Registration** must apply for these notified posts. **One - Time Registration** is only to avail exemption for application fee for a period of 5 years from the date of Registration.

**(Further details regarding the Examination fee concessions are at para 12 of the 'Instructions to the candidates').**

## 10. NO OBJECTION CERTIFICATE AND INFORMATION TO THE EMPLOYER :-

**Further details are at paragraph 15(g) of the 'Instructions to the Candidates'.** Any violation of the instruction will be liable for rejection of application and/ forfeit his / her candidature.

## 11. CONCESSIONS:-

Concession in the matter of age, and/or fee allowed to SCs, SC (Arunthathiyar), STs, MBCs/DCs, BCs(OBCMs), BCMs, DWs, Ex-Servicemen, Differently Aabled persons, other categories of persons etc. are given in Persons claiming concessions referred to above has to produce evidence for such claim when called for, otherwise his / her application will be liable for rejection.

**(Further details are at paragraphs 12 to 14 of the 'Instructions to the candidates')**

**12. HOW TO APPLY:**

Kindly **Click here...** [www.tnpscexams.net](http://www.tnpscexams.net) / [www.tnpscexams.in](http://www.tnpscexams.in)

**13. OTHER IMPORTANT INSTRUCTIONS:-****a. Candidates should ensure their eligibility for examination:**

The candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying of the eligibility conditions.** Mere issue of memo of admission to the candidate will not imply that his/her candidature has been fully cleared by the Commission.

- b.** The Hall Tickets for eligible candidates will be made available in the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) for downloading by candidates. No Hall Tickets will be sent by post. So the candidates / applicants should watch Tamil Nadu Public Service Commission website since ahead/ before the scheduled date of examinations.

**c. Facilitation Counter for guidance of candidates:**

In case of any guidance/ information / clarification of their applications, candidature, etc. candidates can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No.044-25332833/ 25332855 or the Commission's Office Toll-Free No.1800 425 1002 on all working days between 10.00 a.m. and 05.45 p.m.

**d. Mobile phones and other articles banned:-**

- i. Candidates are not allowed to bring to the venue of the Examination Cellular phone, Calculator, memory notes and books etc. or any other Electronic device or Recording device either as separate piece or part of something used by the candidate such as Watch or Ring.
- ii If they are found to be in possession of any such thing or instrument they will not be allowed to attend the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot.

- iii. Do not bring into the Examination Hall any article such as books, notes, loose sheets, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc. except the permitted writing material i.e. pen. No colour pen or pencil must be used.
- e. Candidates are not required to submit along with their application any certificates in support of their claims regarding age, educational qualifications, community certificates and certificates regarding their physical disability, etc., They should be submitted when called for by the Tamil Nadu Public Service Commission. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Written Examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the Written Examination and Certificate Verification, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.
- f. If any of their claims is found to be incorrect, or false it will lead to rejection / debarment
- g. **Unfair means strictly prohibited:** No candidate shall copy from any other candidate nor permit to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.
- h. **Conduct in examination hall:** No candidate should misbehave in any manner or create a disorderly scene in the examination hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed and penalized.

**The on-line application can be submitted upto 24.05.2016 till 11.59 p.m., after which the link will be disabled.**

*(For detailed information the candidates may refer Commission's "Instructions to the candidates" at the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) )*

**Secretary**

**ANNEXURE-I**  
**PAPER-I**  
**LIBRARY AND INFORMATION SCIENCE**  
**DEGREE STANDARD**

PAPER I

- 1) Role of Libraries -types -academic, public special national, functions-laws of library science.
- 2) Library movement-Legislation-Tamil Nadu Public Library Act-Books and Newspapers Act-Copyright Act.
- 3) Library Extension service-Library co-operation,professional Bodies-National -ILA- IASLIC-IATLIS Internation -UNESCO-FID-IFLA.
- 4) Information sources -types -primary -secondary-tertiary-Evaluation of Basic reference sources.
- 5) Information services-Initiation, user education, Documentation services, bibliographic, CAS/SDI/ Abstracting Indexing services. Translation -Reprographic services.
- 6) Information system-National -NISSAT, DESIDOC GLOBAL AGRIS, MEDLARS, INSPEC.
- 7) Administration - POSDCORB-Principles-organisation structures -Library committees.
- 8) Library Routines-selection -acquisition-maintenance-preservation of reading materials - circulation- stock verification.
- 9) Periodical procurement -methods-problems-receipt and registration.
- 10) Personnel management-Budget-physical facilities-building-furnitures.

PAPER II -- INFORMATION PROCESSING, RETRIEVAL AND COMPUTER APPLICATION.

- 1) Classification - Basic concepts - General Schemes of Classification - CC/DDC/UDC/LC/BSO.
- 2) Structure of knowledge -modes of formation of subjects canons and principles-Idea verbal and notational planes.
- 3) Notation -types, quantities, functions-Fundamental categories -Devices-currents trends.
- 4) Cataloguing -history-functions, Forms-inner,physical cataloguing codes -CCC/AACR II-Chain procedure.
- 5) Subjects headings -outline oof SCLH, LCSH, Centralised and cooperative cataloguing.
- 6) Outline of different Indexing systems\_pre-co-ordinate, post co-ordinate indexing. POPSI, PRESIS.
- 7) Computers-Historical development-types-micro- PCXT'S PCAT'S
- 8) Hardware CPU, Memory-I/O Devices.
- 9) Application software-MSDOS, CDS/IBIS/AND Base III-significant features (a knowledge about the above mentioned is enough).
- 10) Telecommunication - Telex,FAX, E-MAIL, DTP- Networks.



## **PAPER-II** **GENERAL STUDIES**

### **Degree Standard**

#### **Unit-I General Science:**

**Physics** Universe-General Scientific laws-Scientific instruments-Inventions and discoveries-National scientific laboratories-Science glossary-Mechanics and properties of matter-Physical quantities, standards and units-Force, motion and energy-Electricity and Magnetism, Electronics and Communication -Heat, light and sound-Atomic and nuclear physics-Solid State Physics – Spectroscopy- Geophysics - Astronomy and space science

**Chemistry** Elements and Compounds-Acids, bases and salts-Oxidation and reduction-Chemistry of ores and metals-Carbon, nitrogen and their compounds-Fertilizers, pesticides, insecticides-Biochemistry and biotechnology-Electrochemistry-Polymers and plastics

**Botany**-Main Concepts of life science-The cell-basic unit of life-Classification of living organism-Nutrition and dietetics-Respiration-Excretion of metabolic waste-Bio-communication.

**Zoology**-Blood and blood circulation-Endocrine system-Reproductive system-Genetics the science of heredity-Environment, ecology, health and hygiene, Bio- diversity and its conservation-Human diseases-Communicable diseases and non- communicable diseases- prevention and remedies- Alcoholism and drug abuse-Animals, plants and human life

#### **Unit- II. Current Events**

**History**--Latest diary of events – National--National symbols-Profile of States-Defence, national security and terrorism-World organizations-pacts and summits-Eminent persons & places in news-Sports & games-Books & authors -Awards & honours-Cultural panorama-Latest historical events-- India and its neighbours-- Latest terminology-Appointments-who is who?

**Political Science**-1. India's foreign policy-2. Latest court verdicts – public opinion-3. Problems in conduct of public elections-4. Political parties and political system in India-5. Public awareness & General administration-6. Role of Voluntary organizations & Govt.,-7. Welfare oriented govt. schemes, their utility

**Geography** Geographical landmarks-Policy on environment and ecology—

**Economics**--Current socio-economic problems-New economic policy & govt. sector

**Science**-Latest inventions on science & technology-Latest discoveries in Health Science - Mass media & communication.

#### **Unit-III. Geography**

Earth and Universe-Solar system-Atmosphere hydrosphere, lithosphere-Monsoon, rainfall, weather and climate-Water resources --- rivers in India-Soil, minerals & natural resources-Natural vegetation-Forest & wildlife-Agricultural pattern, livestock & fisheries - Transport including Surface transport & communication-Social geography – population - density and distribution-Natural calamities – disaster management-Climate change - impact and consequences - mitigation measures-Pollution Control.

#### **Unit-IV. History and culture of India**

Pre-historic events--Indus valley civilization-Vedic, Aryan and Sangam age-Maurya dynasty-Buddhism and Jainism-Guptas, Delhi Sultans, Mughals and Marathas-Age of Vijayanagaram and the bahmanis-South Indian history-Culture and Heritage of Tamil people-Advent of European invasion-Expansion and consolidation of British rule-Effect of British rule on socio-economic factors-Social reforms and religious movements-India since independence-Characteristics of Indian culture-Unity in diversity –race, colour, language, custom-India-as secular state-Organizations for fine arts, dance, drama, music-Growth of rationalist, Dravidian movement in TN-Political parties and populist schemes- Prominent personalities in the various spheres – Arts, Science, literature and Philosophy – Mother Teresa, Swami Vivekananda, Pandit Ravishankar , M.S.Subbulakshmi, Rukmani Arundel and J.Krishnamoorthy etc.

#### **Unit-V Indian Polity**

Constitution of India-. Preamble to the constitution- Salient features of constitution- Union, State and territory- Citizenship-rights amend duties- Fundamental rights- Fundamental duties- Human rights charter- Union legislature – Parliament- State executive- State Legislature – assembly- Status of Jammu & Kashmir- Local government – panchayat raj – Tamil Nadu- Judiciary in India – Rule of law/Due process of law- Indian federalism – center – state relations-. Emergency provisions- Civil services in India- Administrative challenges in a welfare state- Complexities of district administration- Elections - Election Commission Union and State. Official language and Schedule-VIII- Amendments to constitution- Schedules to constitution-. Administrative reforms & tribunals- Corruption in public life- Anti-corruption measures – Central Vigilance Commission, lok-adalats, Ombudsman, - Comptroller and Auditor General of India- Right to information - Central and State Commission- Empowerment of women- Voluntary organizations and public grievances Redressal- Consumer protection forms

#### **Unit- VI. Indian economy**

Nature of Indian economy-Need for economic planning-Five-year plan models-an assessment-Land reforms & agriculture-Application of science in agriculture Industrial growth-Capital formation and investment-Role of public sector & disinvestment- Development of infrastructure- National income- Public finance & fiscal policy- Price policy & public distribution- Banking, money & monetary policy- Role of Foreign Direct Investment (FDI)- WTO-globalization & privatization- Rural welfare oriented programmes- Social sector problems – population, education, health, employment, poverty-HRD – sustainable economic growth- Economic trends in Tamil Nadu -Energy Different sources and development- Finance Commission -Planning Commission- National Development Council

#### **Unit-VI. Indian national movement**

National renaissance-Early uprising against British rule-1857 Revolt- Indian National Congress-Emergence of national leaders-Gandhi, Nehru, Tagore, Nethaji -Growth of militant movements -Different modes of agitations-Era of different Acts & Pacts-World war & final phase struggle-Communalism led to partition-Role of Tamil Nadu in freedom struggle - Rajaji, VOC, Periyar, Bharathiar & Others-Birth of political parties /political system in India since independence-

**Unit-VII. APTITUDE AND MENTAL ABILITY TESTS**

Conversion of information to data-Collection, compilation and presentation of data - Tables, graphs, diagrams-Parametric representation of data-Analytical interpretation of data -Simplification-Percentage-Highest Common Factor (HCF)-Lowest Common Multiple (LCM)-Ratio and Proportion-Simple interest-Compound interest-Area-Volume-Time and Work-Behavioural ability -Basic terms, Communications in information technology-Application of Information and Communication Technology (ICT)- Decision making and problem solving-Logical Reasoning-Puzzles-Dice-Visual Reasoning-Alpha numeric Reasoning-Number Series-Logical Number/Alphabetical/Diagrammatic Sequences-

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**DISCLAIMER**

“The Government orders relating to Equivalence of qualification have been hosted in the Tamil Nadu Public Service Commission website. However, the candidates while applying for the examination should furnish the equivalence of qualification in the form of Government order, if any, and produce the same when called for by Tamil Nadu Public Service Commission”.

**Secretary**