

TAMILNADU PUBLIC SERVICE COMMISSION**HALF YEARLY EXAMINATIONS AND LANGUAGE TESTS –****OCTOBER - 2020****FINANCE****(FOR ASSISTANT COLLECTORS AND DEPUTY COLLECTORS)****(WITH BOOKS)**

Time : 3 Hours

Maximum Marks : 100

1. All questions are compulsory.
2. Each question carries Four marks.

PART- I
(Tamil Nadu Financial Code)**(5 × 4 = 20)**

1. Write short notes on Administrative Approval and Technical Sanction.
2. Explain 'Lapse of Sanction'.
3. Write short notes on 'Measurement book' and Check measurement.
4. What is 'Discretionary Grants' by the collector?
5. What is Capital Expenditure?

PART- II
(Fundamental Rules)**(5 × 4 = 20)**

1. Write short notes on Compulsory Retirement and Voluntary Retirement.
2. What is the procedure for Government servant on compulsory wait for orders of posting?
3. Explain the joining time granted to Government servant on transfer.
4. Explain the procedure on Retirement of Government servants of foreign service.
5. Distinguish between Hospital leave and Special disability leave.

[Turn over

PART- III

(Tamil Nadu Treasury Code)

(5 × 4 = 20)

1. Write short notes on Treasury bill book and plus and minus memorandum.
2. Distinguish between Transfer slip and Alteration memorandum.
3. Explain the procedure to be followed by Treasury officer in the case of doubtful claim.
4. Describe the nature of payment under special authorisation instruction under TR 27.
5. What is Personal Deposit Accounts? How it is to be maintained?

PART- IV

(Tamil Nadu Government Budget Manual)

(5 × 4 = 20)

1. Write short notes on 'Consolidated Fund' and Contingency Fund.
2. Explain the procedure of the preparation of the Budget Estimate.
3. What is discussion and voting by the Legislative Assembly?
4. Write short notes on 'Revised Estimate' and Final Modified Appropriation.
5. Write short notes on 'Voted Expenditure' and Charged expenditure.

PART- V

(Tamil Nadu Account Code)

(5 × 4 = 20)

1. Write short notes on 'Suspense Account'.
2. Write short notes on 'Note of Error'.
3. Explain the functions of the Comptroller and Auditor General of India.
4. Write short notes on the 'Account procedure adopted for the cost of acquisition of land'.
5. Write short notes on Service Departments and Commercial Departments.